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## Office Memorandum • UNITED STATES GOVERNMENT

-	то :	Director of Training	DATE: 5 November 1959
	FROM :	Plans and Policy Staff	
	su <b>bject</b> :	Weekly Activity Report #42	
25X1 25X1		a language survey memorandum memoranda will be handcarrie and DD/S on 4 November (actu Area study memoranda have be is being taken by LAS/Area o andum and staff study prepar	on the area-language situation to date, has been sent to DD/PTRO and similar d by Mr. to the DD/I at to the DD/I ally, to Mr. to the DD/I and DD/S and action n DD/PTRO's reply to the initial memored for DD/P. LAS has not as yet replied ensify further its language testing.
		2. Language Requirements Su	rvey
25X1		On 4 November memos fro	m DTR to DD/I and DD/S regarding the lan-
25X1		guage requirements survey we	re delivered personally by Mr and opportunity for the latter to talk with
25X1 25X1		the survey of DD/I will be a little difficulty. In DD/S, to just what standards offic overseas language requirement two years ago yielded rather understanding existed as to standards to be used in the	about some of the problems that may be d means of resolving them. It appears that fairly straightforward proposition offering however, there are some knotty problems as ials are likely to employ in determining its. A similar survey conducted by Logistics spotty results, primarily because no clear just what criteria should apply to the various overseas locations. Also, the
25X1		survey did not include the l	evels of proficiency required.  touch with Mr. throughout the conduct 25X1
		3. OTR Educational Committee	<u>ee</u>

The Committee met for the first time on 29 October and discussed its objectives and procedures. A second meeting will be held about 30 days hence to discuss (a) the proposed OTR Instructor Handbook and (b) OTR training report format. PPS is distributing to the members a draft outline of contents of the handbook and a report to date on reactions to the proposed one-page report form as a basis for discussion.



25 YEAR RE-REVIEW

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	25X1	4. Training Support for Contingency Force 25X1
,		On 4 November 1959 Mr. PP/PMD alerted C/PPS to DD/P's memorandum to the area divisions concerning selection of Contingency Force personnel and promised to provide PPS with two extra
25X1 25X1		coming for OTR In enguer to our query. Mr.   advised that our
		is at present on 15 days' training duty at the rentagon;
	25X1	hence, OTR will not receive briefing on the CPX he recently attended in Europe or the reply to OTR's suggested Contingency
	25X1	Force refresher training course outline until return to his
	25X1	desk. Last. Mr. reported that a young DD/P officer has
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	25X1	that contact the OTR Registrar on this and suggested also that perhaps our own OTR and TSS instruction might be more to the point.
	25X1	agreed and will look into this further.
		5. Participation in Training
	25X1	Mr. plans to attend, as a student, the Management
	25X1	Course from 9-20 November and the Counterintelligence Operations  Course from 30 November-18 December. Mr. will participate in  on 9
25 <b>X</b> 1	25X1	the briefing of November and from 17-20 November. Mr. will assist him on 19
	25X1	November. also will "introduce" the final,  Skills Familiarization phase of the integrated JOT program on 16 November. The angle will take this occasion to remind the JOT's of their responsi-
	25X1	bility for prompt and full attendance of all scheduled training, reading or working periods. (This has been coordinated with Messrs and
	25X1	to participate in an "operations"
25X1		semmer of the <u>Introduction to Overseas Effectiveness</u> course on 16 December 1959.
		6. Use of FSI Native Speakers in the IOE Course
25 <b>X</b> 1 25 <b>X</b> 1		The FSI, in one of its training courses, employs native speakers in a very effective skit illustrating some right and wrong ways of interviewing LAS inquired of PPS as to the propriety of borrowing this cast and skit for our IOE course. advised against using the FSI team, because of security considerations, and urged LAS to put on a similar skit using Agency employees as actors.
25X1		7. Leave  Mr. will be absent on 5 and 6 November due to his move to a new home in Maryland. It may be necessary for him to be out on 9 November also.

## SECRET

25X1	8. Interview with IG Staff
	At their request, Mr.  of the IG staff on 29 October from 0900-1200, to discuss "future plans of the Office of Training" as these would be affected by proposed, new career development plans envisioned by the IG Staff. This meeting has been reported orally to the DTP and DDTR and discussed within the PPS. No specific action or additional information is required by IG of OTR on this matter at this time.
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25X1	Cdr. Chet Herrick, CA/MG Branch, O/CNO, called on 30 October 1959 to let me ( ) know that he had received word on the  decision and to thank me for my cooperation. I gathered from our guarded conversation that the Navy is greateful to have our decision and is pleased with it, and that the "working level" at Interior may be in for a shock. (For the record, Cdr. Herrick my be contacted on code 11, x54360; Pentagon room 4C4531).
	10. War Planning Coordination with Office of Communications 25X1
25X1	On Tuesday, 5 November discussions were held with Mr.  War Planner, Office of Communications, relative to possibilities of establishing a combined OTR/OC Wartime Training  Base. This concept will be worked into our War Plan as a subject 25X1 meriting future study by the Operations School.
25X1	11. Office of Security War Plan  A copy of the Office of Security War Plan was given to Mr.  who will forward it to the Security Officer at  25X1
	12. <u>Discussions with DD/P Training Officer</u> 25X1
	Wednesday, 6 November discussions were held with concerning some features of War Planning which were not entirely clear to him. He was particularly concerned about our task for the Operations School,
25X1	agreed this task should be written into our war rian with the qualification that no action need be taken until specific requirements are levied on OTR by DD/P. Apart from War Planning, Mr stated he was continuing a survey relative to training of the wives for overseas jobs within DD/P. Ed said he had not reached a definite opinion
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as yet but was inclined to feel that DD/P policy discouraged the employment of wives and, therefore, their training should take second place to the need for improved employee training. He struck a bright note as concerns the future employment of DD/P students by stating that it was his opinion that before too long DD/P would adopt a procedure approaching mandatory assignment to OTR Courses.

	13. ELINT
25X1	was asked to give a resume of the ELINT Course to
25X1	the Agency's ELINT Committee on Tuesday, 10 November. Phil is to be on leave at that time and intends to ask Phil to give his resume at a subsequent committee meeting.
25X1	14. Chief
25X1	Mr. had lunch with on 4 November just after the latter had spent two hours discussing ELINT with Dr. Sco-ville. Bill is another adherent of what appears to be a fast grow-
25X1	ing forum of opinion questioning the propriety of CIA ELINT activity.  Mr has suggested to that he may wish to get  Bill to speak at some of the Agency's training courses, although it
25X1	is Mr. impression an invitation to do this might better be initiated by DTR himself.  15. Dependents Briefings
25X1 25X1	To help determine how many dependents should be attending his briefings, we checked with Central Processing Branch,  Division Logistics. No one keeps exactly the kind of statistics we were looking for, but an analysis of those available plus an educated guess yielded the figure. In other words, that is the number of adult dependents who go abroad each year who should be attending Paul's briefings.
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4